



## International Student Program Application Process

1. Contact Louise DePhillippeaux the International Student Program Coordinator to verify available placement and start a file of application.  
[intlstudent@londonchristianacademy.ca](mailto:intlstudent@londonchristianacademy.ca)
2. Complete and submit the following documents to:  
[intlstudent@londonchristianacademy.ca](mailto:intlstudent@londonchristianacademy.ca)
  - a) Application for Enrollment Form
  - b) Copy of the student's most recent report card translated into English
  - c) Signed copy of the Statement of Faith and Educational Statement
  - d) Medical Form
  - e) Copy of the student's passport and/or birth certificate
3. Upon receipt of all completed documents, London Christian Academy will respond with notification as to whether acceptance has been approved. All acceptance notifications will be accompanied by a request for tuition and once tuition has been received an acceptance letter will be forwarded to you. Banking information will accompany the request for tuition.
4. Upon receiving notification of acceptance, families are required to submit the following additional documentations:
  - a) Guardianship Form/Guardian Agreement
  - b) List of Immunizations with dates administered
  - c) Proof of health insurance
  - d) Photocopy of Study Visa
5. Upon arrival the parent or guardian will be given student information forms from the office completed. A copy of LCA's Parent Hand Book can be found on the school website [www.londonchristianacademy.ca](http://www.londonchristianacademy.ca).